



Willmott Park Primary School
Ph. 03 9305 6639
Cnr Cowes & Dorchester Street
CRAIGIEBURN VIC 3064

Dear Parent/Guardian,

At Willmott Park Primary school, we are looking forward to another great year of teaching and learning and would like to advise you of Willmott Park's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary.

Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide students with all materials, curriculum programs and facilities within the best possible learning environment. For example: a wide range of subjects, student wellbeing experiences and upgraded buildings and grounds. We have made every effort to keep the cost of items and activities affordable for all families.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Carmela Guglielmino
Principal

Donna Draper
School Council President



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2023

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p>Classroom consumables, materials & equipment</p> <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper, craft materials • Mathematics – numeracy blocks, maths kits • English – book boxes, class sets, novels, readers • Library – books, subscriptions • Classroom – pens, textas, glue sticks, writing, graph and scrap books, folders, rulers, scissors etc <p>Online Subscriptions</p> <ul style="list-style-type: none"> • Seesaw <p>IT Facilities and Equipment including classroom ICT shared devices Printing and photocopying of worksheets and learning materials</p>	<p style="text-align: right;">\$110.00</p> <p style="text-align: right;">\$10.00</p>
Other Contributions - for non-curriculum items and activities	Amount
Student Wellbeing Programs	\$10.00
Building / Grounds Upkeep	\$10.00
Total Amount	\$140.00



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Educational items for students to own

We recommend that each child purchase their own headphones (Can be re-used from 2022)

Extra-Curricular Items and Activities

Willmott Park Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis for example Camps, Excursions, Incursions and Interschool Sports. Consent and payment for Excursions, Incursions, Camps and other activities will be communicated to parents via Sentral closer to the event.

Essential Student Learning Items

If you would like a breakdown of the items in your book pack, please contact Lesley from the office.

Financial Support for Families

Willmott Park Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund *eligible to Health Care Card Holders*
- State Schools' Relief
- Individual Payment Plans



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PAYMENT PLANS

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Lesley Brown

Ph: 03 9305 6639 | Email: lesley.brown@education.vic.gov.au

Payment Methods

Cash, Cheque, EFTPOS, Credit Card, Payment Plan (See above in Financial Support for Families)

Direct Deposit into our bank account:

Willmott Park Primary School Official

BSB: 063-875

Account Number: 10055529

Reference: Student's Name

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.