



Willmott Park Primary School
Ph. 03 9305 6639
Cnr Cowes & Dorchester Street
CRAIGIEBURN VIC 3064

Dear Parent/Guardian,

At Willmott Park Primary school, we are looking forward to a great year of teaching and learning in 2022. This letter advises you of Willmott Park's voluntary financial contributions for 2022.

Schools provide students with free instruction, and they ensure that students have free access to all items, activities and services that are used by the school to fulfil the standard Victorian Curriculum requirements.

Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education, learning environment and experiences for our students. Our school relies on the generosity of its community through voluntary contributions. It allows us to provide the standard of resources and equipment that your children deserve. By families supporting our voluntary contributions, we can maintain and refresh our educational resources and keep our buildings and grounds maintained to a high standard.

At Willmott Park Primary School, we will always make every effort to keep the cost and number of items that are needed to be purchased to a minimum. We will also try to ensure that the costs are affordable for all parents.

Please see attached the voluntary financial contribution schedule for 2022. This covers the curriculum and non-curriculum voluntary financial contributions and provides an indication of extra-curricular activities and related costs (on a user-pays basis).

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Thank you for your ongoing support as part of our Willmott Park Primary School community, whether that's through fundraising, volunteering your time or making a voluntary contribution. These all make a huge difference to our school and the programs we offer.

Yours sincerely,

Carmela Guglielmino
Acting Principal

Donna Draper
School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper, craft materials • Mathematics – numeracy blocks, maths kits • English – book boxes, class sets, novels, readers • Library – books, subscriptions • Classroom – pens, textas, glue sticks, writing, graph and scrap books, folders, rulers, scissors etc Online Subscriptions <ul style="list-style-type: none"> • Seesaw IT Facilities and Equipment including classroom ICT shared devices Printing and Photocopying of worksheets and learning materials	\$100
Other Contributions - for non-curriculum items and activities	Amount
Student Wellbeing Programs	\$10.00
School grounds improvements	\$10.00
Total Amount	\$120.00

Educational items for students to own

We recommend that each child purchase their own headphones (Can be re-used from 2021)

Extra-Curricular Items and Activities

Willmott Park Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis for example Camps, Excursions, Incursions and Interschool Sports. Consent and payment for Excursions, Incursions, Camps and other activities will be communicated to parents via Sentral closer to the event.

Essential Student Learning Items

If you would like a breakdown of the items in your book pack, please contact Lesley from the office.

Financial Support for Families

Willmott Park Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund *eligible to Health Care Card Holders*
- State Schools' Relief
- Individual Payment Plans

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Lesley Brown

Ph: 03 9305 6639 | Email: lesley.brown@education.vic.gov.au

Payment Methods

Cash, Cheque, EFTPOS, Credit Card, Payment Plan (See above in Financial Support for Families)

Direct Deposit into our bank account:

Willmott Park Primary School Official

BSB: 063-875

Account Number: 10055529

Reference: Student's Name

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.